

CBC LOGO SHIRTS ORDER

COMMISSIONER HOMEYER NEEDS T-SHIRT SIZES BY MARCH. COMMISSIONER HOMEYER WILL BRING SAMPLES OF THE VARIOUS SIZES TO THE NEXT MEETING TO HELP COMMISSIONERS PICK OUT THEIR SIZE.

CHAIR WARREN RECEIVED 13 ORANGE VESTS FROM THE CITY OF LITTLE ROCK'S PUBLIC WORKS DEPARTMENT (DAVID HATHCOCK) FOR CITY BEAUTIFUL COMMISSION'S USE DURING LITTER PICKUPS. SILK SCREENING WAS RECOMMENDED FOR THE VESTS TO IDENTIFY THE CITY BEAUTIFUL COMMISSION ON THE BACKS OF THE VESTS.

MOTION: COMMISSIONER REBICK MADE A MOTION TO PROCEED WITH THE SCREENING OF 13 ORANGE VESTS WITH THE CITY BEAUTIFUL COMMISSION NAME.

SECOND: COMMISSION LAHA SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

OTHER FINANCIAL DISCUSSION

CHAIR WARREN, HAS REQUESTED VARIOUS DONATIONS FROM WAL-MART (FOR TRASH BAGS) AND WALGREEN'S (FOR PINCHERS) TO HELP PICK UP LITTER. WAL-MART HAS GIVEN CBC A \$50 GIFT CARD BUT THERE IS NO RESPONSE FROM WALGREEN'S YET.

COMMISSIONER IVEY WILL DO THE FISCAL REPORT DIFFERENTLY IN THE FUTURE. COMMISSIONER IVEY RECOMMENDS THAT IN THE FUTURE, VOTING VIA EMAIL NOT USED. CHAIR WARREN STATED THAT SHE WILL CHECK WITH NANCY, THE CITY CLERK REGARDING THE LEGALITIES OF EMAIL DISCUSSIONS AND VOTING.

COMMISSIONER IVEY NOTED THAT THE CITY OF LITTLE ROCK HAD ISSUED A CHECK IN THE AMOUNT OF \$519.88; HOWEVER, ONE AMOUNT, \$39.42 CANNOT BE PAID DUE TO IT NOT BEING THE ORIGINAL RECEIPT. COMMISSIONERS PLEASE KEEP ALL ORIGINAL RECEIPTS.

THE \$2,500.00 FROM CHENAL PROPERTIES MAY STILL BE PENDING. VICE-CHAIR HICKS WILL CHECK WITH CHENAL PROPERTIES AND REPORT AT THE ANNUAL RETREAT.

COMMISSIONER BENEKE STATED THAT DUE TO THE PUBLIC REACTION TO THE NEWSPAPER ARTICLE THE DISCUSSION REGARDING THE EXPENDITURES OF THE CBC IS NOT REALLY COMPARABLE. COMMISSIONER BENEKE FEELS THAT THE CBC HAS BEEN CAREFUL STEWARDS OF THE FUNDS THEY'VE RECEIVED.

OLD BUSINESS:

STATUS OF MEMBERS/BOD LIAISON

CHAIR WARREN ANNOUNCED THAT AFFECTIVE DECEMBER 22, 2006 ROSS PIAZZA RESIGNED DUE TO WORK CONFLICTS. NOW THERE ARE THREE POSITIONS OPEN FOR CBC AND CHAIR WARREN THINKS THAT ONLY ONE PERSON HAS APPLIED TO DATE AND SHE WILL CHECK AFTER THE MEETING WITH THE CITY CLERK'S OFFICE.

CHAIR WARREN ALSO MENTIONED THAT THE CBC BOD LIAISON, STACY HURST DOESN'T THINK THAT SHE WILL BE ABLE TO CONTINUE AS THE LIAISON FOR THE CBC IN 2007 DUE TO HER CONCENTRATION ON MID-TOWN ISSUES.

PRESENTATION OF EOB CERTIFICATES TO OUTGOING MEMBERS

PRESENTATION OF THE POSTPONED CERTIFICATES IS RESCHEDULED FOR FEBRUARY 1ST FOR COMMISSIONERS PIAZZA, ZOELLER, AND LAHA. COMMISSIONERS SHOULD ARRIVE AT 10:45 FOR LUNCH AND PRESENTATION PRIOR TO THE 11:30 START OF THE SCHEDULED MEETING. THE CBC NOW HAS THREE VACANT POSITIONS.

COMMISSIONER LAHA INQUIRED WHETHER OR NOT COMMISSIONERS HAD SPOKEN WITH THEIR RESPECTIVE WARD DIRECTORS, BECAUSE INDIVIDUALS HAD BEEN TURNED DOWN IN THE PAST MERELY DUE TO THE FACT THAT NO ONE KNEW OF THE APPLICANT.

CONTACT INFO CORRECTIONS FOR 2007 & CITY CLERK (FINAL PROOF)

CHAIR WARREN PASSED AROUND THE FINAL SHEET FOR CONTACT INFORMATION FROM THE CITY CLERK'S OFFICE AND FOR THE CBC. THE FINAL REVISIONS WILL BE SENT TO THE CITY CLERK'S OFFICE FOR THE CITY WEBSITE UPDATES.

WEBSITE UPDATE

CHAIR WARREN IS WORKING ON THE FLYER FOR CBC. CHAIR WARREN IS ALSO INVESTIGATING VARIOUS TEMPLATES FOR THE CBC WEBPAGE DESIGN. COMMISSIONER REBICK REQUESTED THAT ARISTOTLE PRINT SOME IN COLOR FOR COMPARISON TO SHOW COMMISSIONERS.

KLRB UPDATE

KLRB COMMITTEE MEETING, COMMISSIONER REBICK WAS NOT IN ATTENDANCE. MARKETING STRATEGIES WERE DISCUSSED; HOWEVER, THE COMMITTEE HAS NO MONIES. KLRB PLANS TO SHARE A BOOTH WITH CBC AT THE GARDEN SHOW 2007. CHAIR WARREN WILL CONTACT KLRB CHAIR ABRAMS ABOUT THE DETAILS. THEY DO NOT WANT TO ORDER ASHTRAYS AT THIS TIME DUE TO LACK OF FUNDING.

NEW BUSINESS:

RETREAT LOGISTICS

CHAIR WARREN SUGGESTED THAT WE RESCHEDULE THE CBC PLANNING RETREAT FROM SUNDAY, JANUARY 14TH FROM 11:30-4:00 AT MHP OFFICES TO FEBRUARY TO ACCOMMODATE OUR NEW MEMBERS. BEST AVAILABLE DATES ARE FEBRUARY THE 11TH AND FEBRUARY THE 18TH FOR THE NEW RETREAT DATE. CHAIR WARREN WILL CONTACT THE FACILITATOR TO CHECK ON DATES AND COMMISSIONERS WILL CHECK THEIR CALENDARS AS WELL.

MOTION: COMMISSIONER BENEKE MADE A MOTION TO RESCHEDULE THE ANNUAL CBC RETREAT TO FEBRUARY THE 11TH.

SECOND: COMMISSIONER LAHA SECONDED THE MOTION AND IT PASSED UNANIMOUSLY.

COMMISSIONER BENEKE PRESENTED THE QUOTE FOR CATERED FOOD FROM LOCA LUNA FOR THE RETREAT WHICH WAS DISCUSSED.

MOTION: COMMISSIONER IVEY MADE A MOTION FOR COMMISSIONER BENEKE TO SPEND UP TO \$250.00 ON CATERING FOR THE ANNUAL RETREAT.

SECOND: COMMISSIONER REBICK SECONDED THE MOTION.

AMENDMENT: COMMISSIONER LAHA AMENDED THE MOTION TO \$300.00 TO ALLOW FOR UNEXPECTED EXPENSES.

MOTION PASSED UNANIMOUSLY.

BY-LAWS: RECOMMENDED REVISIONS – REVIEW PRIOR TO RETREAT

CHAIR WARREN STATED THAT SHE AND CITY STAFF HAD BEEN REVIEWING THE CBC BY-LAWS AND WOULD BE MAKING SOME RECOMMENDED CHANGES. THE REVISED BY-LAWS WILL BE GOING OUT FOR REVIEW LATER THIS MONTH AND COMMISSIONERS HAVE ONE MONTH TO REVIEW THE CHANGES. THE BY-LAWS WILL BE DISCUSSED AND CHANGES VOTED ON AT THE RETREAT IN FEBRUARY.

MEETING TIME/LOGISTICS

CHAIR WARREN TALKED ABOUT MEETING LOGISTICS AND RECOMMENDED THAT ALL MONTHLY MEETINGS TO BE ONE HOUR IN DURATION AND START AT 11:30AM REGARDLESS OF SCHEDULED VARIANCE HEARINGS. FOR A MEETING WITHOUT VARIANCE HEARING, THE MEETING SHOULD LAST FROM 11:30AM TO 12:30PM. AND FOR A MEETING WITH A VARIANCE REQUEST, THE MEETING MAY RUN UNTIL 1:00PM OR LATER. CITY STAFF RECOMMENDED THAT CBC PLAN FOR 15 MINUTES EXTRA TIME PER ITEM ON THE AGENDA; MORE IF NEEDED.

COMMISSIONER IVEY SUGGESTS THAT A REMINDER STILL BE SENT OUT WHEN A VARIANCE REQUEST IS ON THE AGENDA AND THAT ALL COMMISSIONERS ARE SEATED AND READY TO GO PROMPTLY AT 11:30.

INFORMATION ON UPCOMING LANDSCAPE VARIANCE REQUESTS BY CITY STAFF

THE DECEMBER CASE (ITEM NO. 1 – C.B.C. 600; JIM IM'S GOLDEN BEAUTY SUPPLY) WILL BE RETURNING TO THE NEXT MEETING WITH THEIR RECOMMENDED ALTERNATIVES FOR A VARIANCE AS REQUESTED.

ANNOUNCEMENTS

LITTER PICKUP: THIS SATURDAY / 8:30 AM

THE FIRST CBC LITTER PICK UP IS THIS UPCOMING SATURDAY STARTING AT 8:30, MEETING AT SENOR TEQUILA'S. COMMISSIONERS PLEASE TRY TO BE IN ATTENDANCE.

NEXT CBC MEETING – WILL BEGIN AT 10:45; FOR OUTGOING PRESENTATION OF CBC MEMBERS

ADJOURNMENT 12:40 P.M.

MOTION: COMMISSIONER BENEKE MADE A MOTION TO ADJOURN

SECOND: COMMISSIONER LAHA SECONDED THE MOTION AND IT PASSED UNANIMOUSLY



FEBRUARY 2007

The City Beautiful Commission did not hold its regular meeting Thursday, February 1, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall because due to winter weather conditions, City Hall was closed. The meeting and variance hearing was rescheduled to the next meeting.



MARCH 2007

The City Beautiful Commission held its regular meeting Thursday, March 1st, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
Ann Ivey
James Vandenberg
Mary Jane Rebick
Steve Homeyer
Debra Redding

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

Tim Heiple, Heiple Wiedower Architects and Planners, agent
Bo Bridges, representing Hank Kelley, owner

Jim B. Im, Owner of Golden Beauty Supply
Bryan P. Christian, Attorney representing Mr. Im

OPENING OF PUBLIC HEARING:

CBC Case 600, 2901 W. 12th Street (previously heard at the December 2006 CBC meeting)

Staff began the presentation with the following information: The property in question is located at 2901 west 12th street, which houses Golden Beauty Supply. Prior to this beauty supply use, this site housed Chief Auto Parts. Upon relocating to this area the applicant upgraded/renovated the building to both meet the use needs and to meet minimal city requirements. These upgrade requirements included the addition of landscaping. The applicant complied by supplying the city with a landscape plan, installing the landscaping and dumpster enclosure, which allowed the applicant possession of a certificate of occupancy for the building; thus allowing the occupant to open for business. The applicant complied with all the minimum city requirements.

Unfortunately, the applicant had the landscaping on the site stolen. The assailant also stole the wood planks surrounding the dumpster. The applicant filed a police report and replaced the landscaping. Again, the material was stolen. Recently, the city cited the applicant for not maintaining the site per the approved landscape plan. Rather than continuing to replace the landscaping and the dumpster enclosure, the applicant has opted to request a written waiver from the City Beautiful Commission.

The location of the site is a commercial node for the area. This site is located within a stressed area of the city and the applicant feels his presence helps to stabilize the area and would like to remain. However, the applicant feels that continuing to replace the minimum required

landscaping/dumpster enclosure is counter productive, costly, and will simply be stolen again. Therefore, the applicant is requesting permission to not be required to plant the site per the approved landscape plan and to not be required the dumpster enclosure. Although, staff is sympathetic to the applicants situation a complete waiver of the requirements cannot be given.

This application was heard at the January City Beautiful Commission Hearing. The City Beautiful Commission encouraged the applicant to investigate other options other than the elimination of the dumpster enclosure and the required landscaping. The CBC also encouraged the applicant to contact the City of Little Rocks Urban Forester, Pete Rausch, for advice.

The applicants attorney, Mr. Brian Christian, informed the commission that upon visiting more with city staff that the site had a couple of viable options and wanted to abandon his request for a complete waiver of the requirements. Both the attorney and Mr. Im, the owner met with Ms. Ethel Ambrose, with the local neighborhood association and have incorporated her ideas to the plan also. The owner, Mr. Im, agreed to enclose the dumpster pad per city code. Mr. Im also proposed a new landscaping plan that meets the city's minimal requirements. Staff recommends approval of the new plan revised. The plan includes the addition of six (6) Washington Hawthorne trees, 2 inch caliper each. Barberry shrubs, a minimum of eighteen inches in height are also proposed and shown on the plan.

Chair Warren inquired about the pedestrian paths having stepping stones to encourage foot traffic to stay within the given perimeters. The applicant agreed the stepping stones would be a nice addition and they may pursue them at a later date due to cost constraints. Commissioner Vandenberg inquired about the sale of alcohol on the premises. The applicant responded that indeed, alcohol is sold on-site; however, it only equates to less than one percent of gross sales. Whereas, the beauty supply accounts for the majority of sales at ninety percent. It was discussed that having beer sales might contribute to the on-site foot traffic and vandalism. Mr. Im, responded that the trees and shrubs being proposed were thorny and thus less likely to be stolen.

Motion: Commissioner Rebick made a motion to accept the newly proposed landscape plan with the addition of a dumpster gate(full enclosure of the dumpster) and the landscaping was to be separated from the sod via edging.

Second: Commissioner Homeyer seconded the motion and it passed unanimously.

Staff recommended contacting the City of Little Rocks Urban Forester for additional stabilization methods for the plants, i.e., rebar for staking trees, etc.

CBC Case 602, 700 Garland-NEW MATTERS

Staff began the public meeting with the following information: The Urban Use (UU) zoned lot located at 700 Garland Street is currently occupied by a mixture of gravel, concrete, and is currently being used as a parking lot. To the north of the site is a railroad spur located on the banks of the Arkansas River. To the east of the site is a power substation. To the south of the site is LaHarpe Street and west of the site is an office use. Other uses in the area include the Police Department and City Hall located to the south and residential uses located to the northwest.

The applicant is proposing a three phase subdivision for the property in question. The first phase of the development will include construction of nine townhouses of traditional residential type

structural composition of approximately 1,800 square feet each built adjacent to the Arkansas River with parking beneath each unit and to the south. Phase two will consist of an additional eight townhouses of the same size and structural composition. The final phase is being planned with parking for 48 automobiles on two levels and an additional 24 flats of 1,800 square feet each built on four levels on top of the parking structure. The development will be a gated community with access to the site from Garland Avenue.

The perimeter landscape strips do not comply with the typical minimum ordinance standard of six foot nine inches (6'-9") The side plan indicates the placement of a six foot nine inch landscape strip along the eastern and western perimeters but the landscape strip is reduced to one foot along the northeastern and northwestern perimeters. The applicant has also indicated Entergy will not allow the placement of vegetation within the easement or along the eastern perimeter due to concerns with lack of maintenance. The site plan indicates the placement of an eight foot screening fence along the eastern perimeter and a six foot screening fence along the western perimeter.

On January the 18th, 2007 the Planning Commission reviewed and approved this project under the site plan review process. This approval consisted of allowance for a reduction in the street buffer.

The limitations of the site will impact any development. With the likelihood of both poisoning and cutting of the trees staff feels like the site and city would benefit more with the relocation of the required trees and shrubs in other, safer locations on the site. Staff believes this infill project will be an asset to the Urban Use district. Staff recommends approval of the landscape variance request.

The architect for the project, Mr. Tim Heiple, presented the CBC with photographs reflecting the onsite conditions. Noted in the photos was the presence of a large Entergy sub-station. Mr. Heiple, also pointed out all of the various easements on the site as well as utility poles that will require relocation in conjunction with this project. Commissioner Vandenberg inquired about the plans for repaving the streets and parking areas. The applicant responded that it was intending to do so as previously approved by the City of Little Rocks Planning Commission. Commissioner Rebick, thinks the project is somewhat preempted and should perhaps resubmit to the city upon approval of the various other approvals pending. Mr. Heiple responded that he'd appreciate being able to move forward with the contingency that all other governmental bodies will be in support of the various request variances. Mr. Heiple also noted that in conjunction with this application is the agreement of the applicant to put the required plant material on site at other locations that city staff and the applicant have agreed upon. It was requested the applicant use less ornamental trees and more evergreen varieties.

Motion: Commissioner Ivey made a motion to grant the variance request as submitted.

Second: Commissioner Rebick seconded the motion and it passed unanimously.

APPROVAL OF THE MINUTES:

Motion: Commissioner Ivey made a motion to approve the minutes with minor changes as submitted.

Second: Commissioner Rebick seconded the motion and it passed unanimously.

TREASURER'S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer's Report
02-01-2007

Beginning Balance as of January 4, 2007		<u>\$1,761.58</u>
Credits		
Interest on Account	.39	
Total credits	\$0.39	<u>\$1,761.97</u>
Debits		
Regions Bank-Check printing charge	\$ 71.98	
Total debits	\$ 71.98	<u>\$1,689.99</u>
Ending Balance as of February 1, 2007		<u>\$1,689.99</u>

Little Rock City Beautiful Commission
Treasurer's Report
03-01-2007

Beginning Balance as of February 01, 2007		<u>\$1,689.99</u>
Credits		
Interest on Account	.28	
Total credits	\$0.28	<u>\$1,690.27</u>
Debits		
Community Bakery-lunch at retreat	\$ 140.22	
Oxford Graphics-lettering on orange vests	\$ 57.30	
Total debits	\$ 197.52	<u>\$1,492.75</u>
Ending Balance as of March 01, 2007		<u>\$1,492.75</u>

OLD BUSINESS:

Commissioner Hicks is going to meet with Janet Jones in regards to another possible sponsorship.

Chair Warren discussed the unveiling of the new City Beautiful Commission website during Earth Day 2007 or in the general time frame.

Commissioner Rebick noted that she and Commissioner Jessica Watts both were in attendance at the Keep Little Rock Beautiful (KLRB) meeting. KLRB would like to accept the CBC's offer to partner in a booth for the Annual 2007 Garden Show. Commissioner Watts is going to attend the KLRB meetings as the CBC member, successor of Commissioner Mary Rebick.

Chair Warren gave a brief update on The Value Place Hotel, recently published in the Arkansas Democrat Gazette due to landscaping violations. Still pending, city staff will give a report upon compliance of the violations.

Chair Warren purchased the “Roberts Rules of Order”, in revising the CBC by-laws and requests reimbursement for the purchase. Commissioner Warren has worked with city staff in various changes to the by-laws. Dana Carney, city staff, has since revised and commented on the changes and has given a copy of the comments/changes to Chair Warren for re- review.

Commissioner Homeyer noted that the shirts were ordered; however, he wasn't sure if they would be delivered prior to the show. If received, Commissioner Homeyer will contact each CBC member.

NEW BUSINESS:

Motion: Commissioner Homeyer made a motion to adjourn.

Second: Commissioner Rebick seconded the motion and it passed unanimously.

Adjournment: 1:15 p.m.



APRIL 2007

The City Beautiful Commission held its regular meeting Thursday, April 5th, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
John Beneke
Steve Homeyer
Debra Redding
Mary Jane Rebeck
Jessica Watts
James Vandenberg

MEMBERS ABSENT: Jan Hicks
Ann Ivey

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

Cindi Drilling, Landscape Architecture Incorporated, Landscape Architect for the project
Bill Gray, Taggart Foster Currence Gray, Architect for the project
James Grissom, St. Vincent's facilitator director
Phil Wendling, project manager, Hammes Company

OPENING OF PUBLIC HEARING:

CBC Case 603 # 2 St. Vincent's Circle

Staff began the presentation with the following information: The scope of the project consists of a four story, 73,000 square foot addition attached to the southeast corner of the existing St. Vincent Infirmary Medical Center. The main purpose of the project is to construct a new state of the art Emergency Department on the ground level that will better serve the community by providing high quality emergency services with less wait time. The other purpose of the addition is to expand the Critical Care Cardiovascular Care Departments on the second level to better serve these types patients. The first level of the new addition will be shell space for future expansion. The materials of the new expansion will consist of brick, precast concrete, and glass curtain wall. The proposal includes a new drive off South University Avenue which will provide a more direct travel and visual connection to the Emergency Department for those patients traveling from the south. The new drive will be a one way drive which can only be accessed by motorists traveling north on University Avenue onto the hospital campus.

This site was granted a variance to allow an increased building height to 60-feet and a setback variance along the northwestern portion of the building at the January 18th, 2007 Planning

Commission Hearing.. The site plan indicates the building approximately 19-feet from the right of way of South University Avenue. The site plan also indicates the placement of the service drive within the right of way of South University Avenue. The applicant is requesting a franchise agreement to allow the drive to remain as proposed. A portion of the landscape strip along South University Avenue falls below the street buffer requirement and the landscape strip as required by the buffer and landscape ordinances. A variance to allow the reduced street buffer was also approved.

The area next to University Avenue varies in width; however, drops to zero in some locations due to the construction of a retaining wall. Due to the grade of the property and the proposed driveway location, staff recommends approval of the submitted variance request.

Chair Warren inquired about the street widening and the amount of green space that was going to leave along the street area. The applicant responded by stating that it varied but with the addition of the retaining walls visually and landscaping it would not be very obvious with the amount of grade change in that area.

Commissioner Beneke inquired why it wasn't possible to meet the minimum requirement. The applicant stated that it was a combination of the existing building location, the grade of the site, and the fact that the City of Little Rock was adding another traffic lane in that area.

City Staff noted that currently the access to the emergency room wasn't optimal. With the addition of this new driveway, response times for emergency vehicles was increased thus the general health and public welfare too increased.

Commissioner Vandenberg inquired about the retaining wall materials proposed. The applicant stated that the wall material will match the city's existing material, keystone block.

Motion: Commissioner Vandenberg made a motion to approve the variance request.

Second: Commissioner Homeyer seconded the motion and it passed per the following:

6 ayes

1 abstain; (Commissioner Beneke)

2 absent

Motion passed

APPROVAL OF THE MINUTES:

Motion: Commissioner Watts made a motion to approve the minutes with minor changes as submitted.

Second: Commissioner Vandenberg seconded the motion and it passed unanimously.

TREASURER’S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer’s Report
03-01-2007

Beginning Balance as of February 1, 2007 **\$1,689.99**

Credits

<u>Interest on Account</u>	.28	
Total credits	\$0.28	<u>\$1,690.27</u>

Debits

Community Bakery-lunch at retreat	\$ 140.22	
<u>Oxford Graphics-lettering on orange vests</u>	\$ 57.30	
Total debits	\$ 197.52	<u>\$1,492.75</u>

OLD BUSINESS:

Chair Warren noted the retreat minutes were sent out and asked for changes.

Motion: Commissioner Watts made a motion to approve the minutes from the retreat as submitted.

Second: Commissioner Homeyer seconded the motion and it passed unanimously.

Chair Warren discussed the design and production of the CBC business cards. Chair Warren presented the treasurer report for Ann Ivey. Chair Warren discussed the CBC website and will discuss a media event to unveil the site with Scott Carter.

NEW BUSINESS:

Information was given regarding the upcoming “Art Walk”. The Art Walk will begin on April the 7th at 10:00 a.m. beginning at the Cox building and ending at Mac Arthur Park. It is a total of 9 blocks and sponsored by Sharon Priest’s Mac Arthur Park project and KLRB.

Chair Warren noted the Arkansas Earth Day was soon approaching and discussed the possibility of the CBC being a sponsor at the \$50.00 level. The sponsorship level that would include the CBC logo on the t-shirt is \$2,500.00 . The CBC decided not to consider sponsorship but would participate in the riverfront cleanup at KLRB from 4:00 to 6:00.

Commissioner Redding discussed the Eye of the Beholder Awards. Chair Warren inquired about the use/logistics of the delivery and printing. Staff noted ideally it would be optimal if each commissioner had certificates already signed by the mayor in their possession upon approaching a residential home owner. Options were discussed and Commissioner Redding will discuss options with Commissioner Ivey and report back to the Commission. Commissioner Rebick agreed to print the base EOB certificate and those blank certificates could be signed by the mayor and later the names and addresses can be added.

Chair Warren discussed changes to the bylaws and intends to meet with both Dana Carney and Tony Bozynski prior to submission to the city attorneys office for final review.

Commissioner Watts and Chair Warren discussed and updated the commission on the Lake Maumelle water issue. For more information contact Commissioner Watts.

Commissioner Beneke noted that he felt the staff report generated didn't give enough information for him to make a good decision. Staff noted his thoughts and stated the city currently is very understaffed.

NEW BUSINESS:

Motion: Commissioner Vandenberg made a motion to adjourn.

Second: Commissioner Beneke seconded the motion and it passed unanimously.

Adjournment: 1:15 p.m.



MAY 2007

The City Beautiful Commission held its regular meeting Thursday, May 3, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
Ann Ivey
Steve Homeyer
Jan Hicks
Mary Jane Rebick
Jessica Watts
Debra Redding

MEMBERS ABSENT: John Beneke
James Vandenberg

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

APPROVAL OF THE MINUTES:

Motion: Commissioner Watts made a motion to approve the minutes with minor changes as submitted per Chair Warren.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

TREASURER'S REPORT: Ann Ivey

Little Rock City Beautiful Commission
Treasurer's Report
04-05-2007

Beginning Balance as of March 1, 2007		<u>\$1,492.75</u>
Credits		
Interest on Account	.23	
Total credits	\$0.23	<u>\$1,492.98</u>
Debits		
None	\$ 0	
Total debits	\$ 0	<u>\$1,492.98</u>
Ending Balance as of April 5, 2007		<u>\$1,492.98</u>

Ann Ivey is still trying to reach Venita Young, Planning Administrative staff, in regards to the reimbursement of the funds and will continue her efforts.

Tony Bozynski, Director of the Planning & Development Department, requests the City Beautiful Commission get prior permission to spend more than \$200.00; so noted by city staff and Chair Lynn Warren. Chair Warren noted that this requirement is now included in the CBC bylaws, if we would like to omit it, we can. There was discussion on whether prior approval was necessary.

Chair Warren will be putting all the previous landscape variance requests, minutes, and agendas on the website as able.

COMMITTEE REPORTS:

PR-WEBSITE-Lynn Warren; A media event was held in the Board of Directors room prior to the City Beautiful Commission meeting to debut the new website. A TV station and the Arkansas Democrat Gazette were in attendance. Scott Carter, produced a news release on the new CBC web page. Lynn will put a copy of the new release on the webpage.

KLRB-Jessica Watts; The Executive Director, Stephanie said that if KLRB cannot pay her, then she cannot continue. She is currently working 25-30 hours a week. Jessica Watts is now the chair of the fundraising to help find funding for Stephanie's position. Earth Day's event had 75 people sign up to volunteer. The children's coloring art is currently down in the City Hall Rotunda. They also picked up the street from the Peabody Hotel to the Clinton Library. The KLRB inquired whether or not to ask CBC for a donation. It was decided that the CBC cannot give city funding to a nonprofit group. Perhaps, the CBC can work on joint ventures together 50/50. The Rock as a tourist attraction was discussed. Chair Warren informed the group on the latest information regarding the history of "The Rock" and its plans.

GARDEN SHOW BOOTH-Ann Ivey; We need someone to be the coordinator of the booth next year because Ann Ivey's term expires in the fall. It was decided that CBC will participate in 2008. CBC needs to consider what small items might be given out at the 2008 Garden Show. Primarily, is the coordination which involves the schedules and filling out the forms. It was recommended to coordinate with the KLRB next year. It was suggested tree seedlings and magnets would be a nice gift to give out to the public. Chair Warren passed around a brochure generated by Jonesboro, regarding tree data and CBC could produce an informational brochure.

LANDSCAPE AWARDS-Steve Homeyer; Commissioner Homeyer pulled up the 2006 brochure from the website and handed city staff changes needed. Commissioner Homeyer also handed out a 2007 calendar and a list of objectives and forecasted dates of completion. City staff noted that the 3 page layout may not be the optimal format since it won't be mailed out in the future and will merely be available online. Therefore, a one page format will be optimal. Commissioner Homeyer will call regarding the date, October 2nd or the 16th of the month for the presentation of the 2007 landscape awards to the Board of Directors. Commissioner Homeyer suggested various ways to publicize the nomination period is open. The yard signage may need to be updated to reflect the 2007 year. Metal frames would be more optimal than the cardboard signage. City Staff has the signage stored in the office. Commissioner Homeyer will pick one up from city staff for an example. This year, no sponsor will be on the sign to avoid a conflict of interest. The voting meeting will be September the 6th at City Hall and the CBC will review a powerpoint presentation of all the nominations for a vote, presented by city staff. This meeting will run 2 plus hours in duration and will include lunch.

Jan Hicks arrived.

LANDSCAPE ORDINANCE-John Beneke; no report

EYE OF THE BEHOLDER-Ann Ivey and Debra Redding; Commissioner Rebick volunteered to print some Eye of the Beholder certificates for the commission and Chair Warren agreed to deliver to city staff for the Mayor's signature. Commissioner Ivey requests nominations. Commissioner Rebick offered to print the cover letter to send out with the certificate which Chair Warren will write and send to Commissioner Rebick.

ADOPT-A-STREET-Ann Ivey; The public works department sent a document for the CBC to sign regarding the intention of continuing to pick up the Bowman Street area. CBC has completed five years of service.

Motion: Commissioner Watts made a motion to continue with the Adopt-A-Street program.

Second: Commissioner Redding seconded the motion and it passed unanimously.

FUTURE PROJECTS-

I-630 Trees-Jessica Watts and city staff; Commissioner Watts and city staff discussed plans to implement and begin the Interstate 630 project.

City Hall Rear Entrance Beautification Project; Chair Warren and Vice-chair Hicks: Vice chair Hicks asked Commissioner Homeyer to provide an irrigation estimate for the area to start the project. Chair Warren will talk to Parks Horticulturist, Phoebe Stephens, about the plans for the area.

OLD BUSINESS:

BYLAW DISCUSSION:

Attendance and absenteeism were discussed. Commissioner Hicks expressed concern regarding some of the proposed changes to the bylaws. Commissioner Rebick pointed out the more information in the bylaws, the less flexibility the commission will have overall. Commissioner Hicks tried to call the director, Tony Bozynski, to request information and a presentation of all the changes that are being proposed. It was discussed that a subcommittee might be optimal at this time prior to the finalization of the bylaws.

Chair Warren noted that she met with Mr. Dana Carney, Subdivision and Zoning Manager for the City of Little Rock, and Tony Bozynski, Director, and they recommended the following: since the City does not have a specific policy to address a circumstance such as deployment to Iraq or extended employment work out-of-state/country, it was probably best the commissioner resign, rather than have an absent position for such a protracted time (causing the member to miss over 4 meetings). Chair Warren will visit with the city attorney's office to see if there is currently a precedent or policy mandating things of this nature.

BUSINESS CARDS: Commissioner Rebick printed up business cards for each commissioner but the logo was too light and she will work on reprinting the cards.

NEW BUSINESS:

Currently, there are no landscape variances requests applied for the month of June.

ANNOUNCEMENTS:

Meeting absenteeism: Discussion over CBC meeting absenteeism, if a commissioner misses more than 3 meetings, he/she will need to write a letter to the Board of Directors for reinstatement. One commissioner had missed 3 meetings due to a family illness/death. Chair Warren will ask what policy is in place for excused absences (i.e., family emergency, military deployment/trainings). According to Dana Carney, all Commissions would comply with the City's policy on military deployment and excuse military training absences. For example, Commissioner Vandenberg was on such a called military training exercise for three weeks, April-May 2007 and was absent for the May meeting and will be considered excused.

Motion: Commissioner Rebick made a motion to adjourn.

Second: Commissioner Hicks seconded the motion and it passed unanimously.

Adjournment: 1:05 p.m.



JUNE 2007

The City Beautiful Commission held its regular meeting Thursday, June 07, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
Jan Hicks
Steve Homeyer
Debra Redding
Mary Jane Rebick
Jessica Watts
John Beneke
Ann Ivey

MEMBERS ABSENT: James Vandenberg

ALSO PRESENT: Dana Carney, Zoning & Subdivision Manager, Department of Planning & Development, City of Little Rock
Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock

Ron Woods, Architect with Woods Groups Architects, Agent

OPENING OF PUBLIC HEARING:

CBC Case 604 3801 Springer Boulevard

Staff began the meeting regarding Pilgrim Rest Baptist church which is located on the R-2 zoned property located at 3810 Springer Blvd. The property contains a one story, brick and frame building. Parking is located on the north and south side of the building. The parking on the north side is partially located within the oversized eighty (80) foot right-of-way of east 38th Street. The parking on the south side consists of shared parking with the City Parks Department and the parking is partially on City Parks property and partially on the church property.

The church is now proposing to remove the existing building and to replace it with a new structure. The new building will have a total area of 9,930 square feet, an increase of 1,500 square feet over the existing building. The existing parking located on the north and south sides of the building will be retained. A new drop-off driveway will be added on the south side of the church, with access through the existing shared driveway/parking lot. A letter of approval has been provided by the City's Parks Department to allow continued shared use of the driveway and parking lot. A new, 14- space parking lot is proposed to be located on the east side of the building.

The property is located within the Granite Mountain Corridor Design Overlay District and the site plan was designed to comply with the District's design criteria. On February 15, 2007, the

Little Rock Planning Commission approved a conditional use permit to allow the church to be built, as proposed, on this R-2 zoned property.

The applicant is proposing to install a 6'9" perimeter landscape strip on the east perimeter of the site, adjacent to the new parking lot. Landscape materials within this strip will consist of holly shrubs planted 3 feet on center and unspecified trees planted 30 feet on center. AS required by the design overlay district, street trees will be planted along Springer Blvd. The trees will be planted 30 feet on center and will be located 2 feet off back of curb. The trees along the street shall be taken from the list of approved trees as specified by the design overlay district. Additional landscape beds will be located in front of the church building. Building landscaping is indicated on the north and east side of the new building.

Variations are requested to allow a waiver of the required perimeter landscape strips on the north and south perimeters. The existing parking lot on the north side of the property is mostly located in the right-of-way of East 38th Street. No changes are proposed to this parking lot and there is insufficient space to add new landscaping. The parking lot on the south side of the property is shared by the City Parks Department. The landscaping within the park serves to fulfill the landscape needs for this parking lot.

Staff is supportive of the requested variations. Staff believes the applicant has done a good job of addressing landscape requirements as well as can be expected within the constraints of redeveloping this relatively tight site.

Initially parking was on the front of the church and we moved all the parking to the rear. The church has tried to be very accommodating. This is located within the Granite Mountain Overlay District. Designed the church on the old building footprint. There is an additional new 14

Commissioner Redding entered.

Jan Hicks inquired whether or not the landscaping will be irrigated. Applicant responded no, due to budget constraints they will not be. Vice chair Hicks, I disagree with the fact that it will be irrigated by hand, it is very uncustomary. This is a very nice new structure and it would be a minimal additional cost to add irrigation. Suggest allocating some of the budget for an automatic irrigation system.

Chair Warren inquired if any extra plants were being planted? The applicant responded they were indeed.

Commissioner Beneke entered.

Mr. Dana Carney, Zoning and Subdivision Manager for the City of Little Rock, added information regarding the street classification. Previously, 38th street had been built as a minor arterial, requiring an eighty foot (80') right-of-way. The parking on the north side of the church is located within that right-of-way and no changes are being proposed. Mr. Carney explained the property is located in the Granite Mountain Overlay and no parking is permitted in the front yard setback. Thus, the applicant was required to move the initial parking lot design to the rear of the property.

Vice-chair Hicks noted the application should include an automatic irrigation system since it is located next to residentially zoned property. Chair Warren recommended the addition of evergreen trees every 15 linear foot within this area next to the residential area. With the

addition of one tree between what is currently being proposed, this number could easily be reached. Vice-chair Hicks commented that the sod should be labeled on the site plan for clarity.

Motion: Commissioner Hicks made a motion to approve the variance request with the following addendums:

1. An automatic irrigation system is installed
2. Five (5) evergreen trees are added to the east side of the property equating to one tree every 15 linear feet.
3. All sod areas are labeled on the plan.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

APPROVAL OF THE MINUTES:

Motion: Vice-chair Hicks made a motion to approve the minutes with minor changes as submitted.

Second: Commissioner Watts seconded the motion and it passed unanimously.

TREASURER’S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
Treasurer’s Report
06-07-2007

Beginning Balance as of May 03, 2007		<u>\$1,493.24</u>
Credits		
Interest on Account	.23	
Total credits	\$0.23	<u>\$1,493.47</u>
Debits		
LynnWarren (excess from Walgreen’s donation	\$ 2.96	
Lynn Warren (“Roberts Rules of Order”)	\$ 7.47	
Generation Products (5 name badges)	\$ 56.00	
<u>Community Bakery (CBC website debut)</u>	<u>\$ 55.02</u>	
Total debits	\$ 121.45	<u>\$1,372.02</u>
Ending Balance as of June 7, 2007		<u>\$1,372.02</u>

OLD BUSINESS:

It was discussed that it maybe to late to pay 2006 invoices. The city may be unable to reimburse from last years budget. Commissioners relayed frustration since they’d turned in original receipts and met all the criteria and deadlines. Chair Warren will discuss further with the Director of Planning & Development, Tony Bozynski.

City Hall Rear Entry Garden

Chair Warren reported that Chris Keeling wasn’t going to be in attendance today but has rescheduled for next month. Chris Keeling has generated an estimate for both a water feature and irrigation. All parts are going to be donated. Including rocks, materials, labor, plumbing, etc. A class will be taught in conjunction with this project on how to install water features

planned tentatively for September or October. Chair Warren suggested providing lunch to the class participants that day. The fee for the class that day is fifty dollars (\$50.00). Chair Warren shared brochures and photos of examples of water feature/work.

Whether bidding was required in connection with donations since it's a public project was questioned. Chair Warren relayed that Tony Bozynski had made the comment that he isn't certain that all the paperwork and approvals could be processed within that time frame. Question was asked who would maintain the water feature after its installation. Chair Warren stated that the City of Little Rock, Parks and Recreation Department, would be responsible for maintenance. Chair Warren has been in contact with the Parks Department, including the Parks Director. It was discussed the projects entirely could be broken up into various phases. It was mentioned that exterior water features tend to have problems such as the homeless bathing within. A security system being installed was suggested, perhaps either motion detectors or security after hours. It needs to be stressed that no smoking will be allowed near the water feature.

Landscape Awards

Commissioner Homeyer is awaiting a call back from City Hall regarding a date for the 2007 Landscape Awards. The city staff presentation of the nominees is tentatively scheduled for September the 6th. The new 2007 Landscape Award Brochure is complete and available online. Lunch options were discussed. Karol Zoeller catering the luncheon was mentioned. Commissioner Homeyer and Commissioner Beneke plan to discuss an infomercial about the landscape awards with the City of Little Rock, Public Relations Coordinator, Scott Carter. Commissioner Homeyer discussed the use of the CBC logo on the signage and the year needing changed.

Eye of the Beholder

Please make and distribute nominations to Ann or Debra. Debbie inquired about the total number of signs. There may be some located within the staff office.

Future Projects-see above

PR-Website-Calendar, minutes, agendas, and variance requests will be posted in this area as they are available.

Landscape Ordinance-no report.

KLRB-Membership letter being written. If interested in receipt let Commissioner Watts know and she can add you to the recipient list. May has been designated Keep Arkansas Beautiful month.

Garden Show Booth-In need of another coordinator for 2008.

Adopt-A-Street Coordinator-next pick up in July the 14th.

By-Laws Update-Chair Warren has submitted the latest revised version of the CBC bylaws to the City Attorney, Bill Mann, for review.

Business Cards-A copy of the CBC logo from Mangan Holcomb Rainwater Culpepper would be appreciated if company still has a copy.

NEW BUSINESS:

The CBC requests information for variance requests is sent to them a least a week prior to the meeting. Mr. Carney explained the applicant was late in getting all of the information to staff this month. With the city being understaffed, it will continue to do the as best as they are able.

Upon more than 3 absentees of a commissioner, reappointment from the Board of Directors is mandatory. Mr. Carney explained, currently, there are no provisions for excuses. They may need to be changed; however, the city is merely mirroring the policy set forth by the federal government. If a commissioner finds themselves in a situation such as this, merely send a letter to the board explaining the circumstances.

The Sister Cities will have a grand opening on June 22nd on the east side of the Statehouse at 10:30 a.m. attendance is recommended.

The City of Little Rock, zoo is restoring an old carousel to be located at the entryway of the zoo. Completion is expected in mid July.

An Eye of the Beholder sign is needed at 2303 S. Taylor. Commissioner Homeyer volunteered to install.

Currently, no landscape variance requests applied for next month.

Motion: Vice chair Hicks made a motion to adjourn.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

Adjournment: 12:30 p.m.



JULY 2007

The City Beautiful Commission held its regular meeting Thursday, July 12, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
Ann Ivey
Steve Homeyer
John Beneke
Mary Jane Rebick
Jessica Watts
Debra Redding

MEMBERS ABSENT: Jan Hicks
James Vandenberg

ALSO PRESENT: Dana Carney, Zoning & Sub-division Manager, Department of Planning & Development, City of Little Rock (CITY)
Christy Marvel, Plans Development Administrator, Department of Planning & Development, CITY
Beth Blevins Carpenter, Deputy City Attorney, CITY

Chris Keeling, Keeling Company, Owner
Jim Sick, Maintenance Manager, Parks and Recreation Department, CITY
Phoebe Stephens, Horticulturist, Parks and Recreation Department, CITY
Vic Moya, Building Services Supervisor, Department of Public Works, CITY
Joe Scerbo Maintenance Development Foreman, Parks and Recreation Department, CITY

APPROVAL OF THE MINUTES:

Motion: Commissioner Rebick made a motion to approve the minutes with minor changes as submitted per Chair Warren.

Second: Commissioner Homeyer seconded the motion and it passed unanimously.

TREASURER'S REPORT: Ann Ivey

Little Rock City Beautiful Commission
Treasurer's Report
07-11-2007

Beginning Balance as of June 7, 2007

\$1,372.02

Credits		
City of LR, reimbursement for 07 thru 12, 2006	\$1,811.95	
<u>Interest on Account</u>	<u>.24</u>	
Total credits	\$1,812.19	<u>\$3,184.21</u>
Debits		
<u>None</u>	<u>\$ 0</u>	
Total debits	\$ 0	<u>\$3,184.21</u>
<u>Ending Balance as of June 7, 2007</u>		<u>\$3,184.21</u>

January-June 2007 expenses submitted 07-11-2007

Oxford Graphics-13 vests for Adopt-A-Street	\$ 57.30	
Community Bakery-lunch/annual retreat		\$140.22
Generation Products Co./5 new CBC badges	\$ 56.00	
Community Bakery-Website debit	\$ 55.02	
	\$251.24	

Available Funds

Annual budgeted amount from the City of Little Rock	\$2,500.00
Previous reimbursements received for 2007	0.00

Pending reimbursements \$ 251.24

City of Little Rock budget balance **\$2,248.76**

Bank Balance **\$3,184.21**

TOTAL FUNDS AVAILABLE FOR 2007 \$5,432.97

Commissioner Ivey reported the full remaining amount was reimbursed by the City of Little Rock for 2006 and all outstanding invoices have also been submitted. Commissioner Ivey noted a charge of seventy-one dollars (\$71.00) for checks. Chair Warren inquired whether or not online banking was an option to eliminate this charge in the future.

OLD BUSINESS:

COMMITTEE REPORTS:

LANDSCAPE AWARDS: Steve Homeyer; the presentation date is set for October 2 and to begin at 6:00 p.m. The catering details are still being worked out; however, the number of participants is approximately twelve (12). Commissioner Homeyer will speak with Scott Carter, Public Relations individual with the City of Little Rock, regarding an infomercial for the landscape awards.

BUSINESS CARDS: Commissioner Rebick; working on the logo for the CBC business cards.

EYE OF THE BEHOLDER: Ann Ivey and Debra Redding; 18 certificates are ready to be mailed. Please send in your nominations. The newsletter for Keep Little Rock Beautiful will include an information on the Eye of the Beholder Award. Commissioners Homeyer and Watts stated they would be retrieving award signs soon.

FUTURE PROJECTS:

CITY HALL REAR ENTRY GARDEN; see below.

I-630: Jessica Watts and city staff; no report.

PR/WEBSITE: Lynn Warren; Chair Warren reported the compilation of website data and reported approximately 120 hits in the past month. We can see all the visitation statistics thru a program called, "Live Stats". Visitation has picked up because the website is being picked up by search engines.

LANDSCAPE ORDINANCE: John Beneke; no report.

KLRB: Jessica Watts; Commissioner Watts will be emailing the KLRB newsletter soon. KLRB will be participating in a litter index, currently scheduled on Saturday, June 28th from 9:00 a.m. to noon. Commissioner Watts encourages any/all to participate and to contact her if planning on participating.

GARDEN SHOW BOOTH-Ann Ivey; The CBC is still in need someone to be the coordinator of the booth next year because Ann Ivey's term expires in the fall.

ADOPT-A-STREET-Ann Ivey; no report.

NEW BUSINESS:

GUEST SPEAKER: CHRIS KEELING, CITY HALL REAR ENTRY GARDEN WATER FEATURE

Chris Keeling, owner of Keeling Company in North Little Rock addressed the commission regarding the donation of a water feature for the back entry of City Hall. He would like to construct the feature as part of a workshop. Mr. Keeling noted it could be done in merely 5 hours, assuming they didn't run into any problems while digging. The water feature would be 6 ½ foot deep. It could be done in one day between 8:00 a.m. to 3:00 p.m. It can tentatively be done in the fall and Chair Warren noted the CBC would be providing lunch to the participants. Chair Warren has met with various city staff regarding the logistics. Homeless migration was mentioned and Mr. Keeling noted that the water feature could be put on a timer; which would eliminate access to the water after hours. Mr. Keeling noted it only requires 3 to 6 hours annually for maintenance and replacement of the pump was also, easy. Mr. Keeling noted the class would consist of 10-12 people, 4 will merely be watching, the remaining individuals will be working. Commissioner Warren asked that a couple of the workshop slots be designated for the city employees (free of charge) to be oriented to its construction , Mr. Keeling agreed.

Final approval must be given by the City Manager, Bruce Moore.

Phoebe Stephens, Horticulturist, with the City of Little Rock was questioned about the likelihood of the City of Little Rock being able to furnish plants. Ms. Stephens, noted if the budget allowed it, perhaps. Currently, the nursery doesn't have a very large selection of water plants thus they would need to be purchased. Mr. Keeling noted he would appreciate having at least a months

notice should the CBC and City of Little Rock decide to move forward. Chair Warren noted that she would contact Mr. Moore with a letter of introduction following today's meeting.

CHAIR WARREN ISSUED AN "E-CHALLENGE" TO OTHER CITY COMMISSIONS/BOARDS (33) TO ADOPT-A-STREET WITH THE CITY (06-13-2007) with an email to each Chair/President explaining the Adopt-A-Street Program and to consider participating.

NOMINATING COMMITTEE APPOINTMENT FOR ELECTIONS IN SEPTEMBER:

Chair Warren asked representatives from each term year (Vice-chair Hicks, Commissioner Ivey, Commissioner Watts, and Commissioner Homeyer) meet to form the nomination committee for 2008 officers. She noted were Commissioner Ivey, Commissioner Rebick, and Chair Warren terms are due to expire in October 2007. Chair Warren wanted the minutes to reflect that she has applied to renew with the Board of Directors for the 3rd term per the new ordinance.

UPCOMING VARIANCES:

Chick-filet-A on Markham has filed for a landscape variance from the CBC due to onsite restraints, limiting them on installation of the previously approved landscape plan.

ANNOUNCEMENTS:

BOWMAN ROAD LITTER PICKUP: Saturday, July 14th.

NEXT MEETING: Thursday, August 01

LITTLE ROCK LITTER INDEX, KLRB: Saturday, July 28th, 2007; 9 a.m. to noon.

Adjournment: 1:12 p.m.



AUGUST 2007

The City Beautiful Commission held its regular meeting Thursday, August 2, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
Ann Ivey
Steve Homeyer
John Beneke
Mary Jane Rebick
James Vandenberg
Debra Redding

MEMBERS ABSENT: Jessica Watts
One vacancy

ALSO PRESENT: Dana Carney, Zoning & Sub-division Manager, Department of Planning & Development, City of Little Rock
Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock
Beth Blevins Carpenter, Deputy City Attorney, City of Little Rock
Kelly Daniels, Landscape Architect, with Manley Land Design, Inc., agent for Chick-fil-A Restaurant.

APPROVAL OF THE MINUTES:

Motion: Commissioner Rebick made a motion to approve the minutes with minor changes as submitted per Chair Warren.

Second: Commissioner Beneke seconded the motion and it passed unanimously.

OPEN PUBLIC MEETING:

City staff began the presentation for the request located at 6201 West Markham Street which was formerly occupied by a Casual Corner retail store and its associated parking. The proposal includes the removal of the structure and the existing parking surface. Chick-fil-A proposes to redevelop the site for a restaurant with drive through service. The new development will consist of a 3,776 square foot building with a drive-through lane and fifty parking spaces will be provided. The site is relatively small, being 148 feet wide and 288 +/- feet deep. Due to the narrow width of the site, there are two variances associated with the required perimeter landscape strips. The applicant is proposing a perimeter strip ranging from 2.5 feet to 4.5 feet in width along the eastern, western, and southern perimeters. This minimum city requirement is nine feet along all three perimeters per Section 15-96 of the Code. The site is a total of 0.976 acres and three sides of the property are enclosed by an existing retaining wall. Due to the perimeter restraints of the property the quantity of required trees has been reduced. The

landscape ordinance requires a tree every 30 feet along the perimeters of the site. The applicant is proposing the following in conjunction with this approval:

1. To increase the depth of the green space along Markham Street twenty-five feet.
2. To increase the landscaping quantity along Markham Street frontage.
3. To add an automatic irrigation system.
4. The interior islands have been increase to 300 square feet in area; 150 is the requirement and shrubs have been added to these interior islands.

Staff is supportive of the requested variances. The proposed redevelopment of this infill site as a new restaurant within the Mid-town District is a substantial improvement to the area. The new building is substantially smaller thus allowing for the addition of permeable green space.

The previous applicant was approved. Since the construction of the new building and associated parking the applicant is now requesting a change be made to the initial approval. Due to an existing retaining wall and existing vegetation, the site is very limited on the installation of the previously approved landscape material. Along the eastern perimeter of the site the applicant has decided to make use of existing vegetation and simply supplement in the areas needing additional screening. The applicant has also decided to use a vine that would grow down the existing retaining wall for additional year around screening along this eastern property line. The applicant has installed all of the previously agreed amenities including an automatic irrigation system and additional landscaping, other than the required landscaping along this eastern perimeter as per previously agreed.

Staff feels like the applicant is both meeting and exceeding the landscape ordinance overall and the recently adopted Mid-Towne requirements for this area; therefore, we recommend approval. Staff feels the applicant is both meeting and exceeding the intent of the landscape ordinance and the Mid-Towne overlay requirements; therefore, we recommend approval of this change to the previously approved landscape plan.

COMMISSION ACTION:

Kelly Daniels, Landscape Architect for the applicant explained the various limiting factors that was impeding the company from putting the landscaping materials in per the previously agreed upon plan. In addition to the increase in plant sizes and quantities the use of the existing vegetation and the intention to leave this area in its nature vegetative state. The proposed plan also includes the onsite trees to remain undisturbed. The area in question also includes a drip irrigation system.

Motion: Commissioner Rebick made a motion to approval the revision(s) to the landscape plan as proposed.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

Commissioner Beneke recommends the removal of any/all evasive plant material while also applauding the use of existing vegetation.

TREASURER'S REPORT:

Ann Ivey

Little Rock City Beautiful Commission

Treasurer's Report

08-02-2007

Beginning Balance as of July 11, 2007 **\$3,184.21****Credits**

Interest on Account	\$.62	
Total credits	\$.62	<u>\$3,184.83</u>

Debits

None	\$ 0.00	
Total debits	\$ 0.00	<u>\$3,184.83</u>

Ending Balance as of August 02, 2007 **\$3,184.83****January-June 2007 expenses (submitted 07-11-2007)**

Oxford Graphics-13 vests for Adopt-A-Street	\$ 57.30	
Community Bakery-lunch/annual retreat	\$140.22	
Generation Products Co./5 new CBC badges	\$ 56.00	
Community Bakery-Website debut	\$ 55.02	
	\$251.24	

Available Funds

Annual budgeted amount from the City of Little Rock	\$2,500.00
Previous reimbursements received for 2007	0.00
Pending reimbursements	\$ 251.24
City of Little Rock budget balance	<u>\$2,248.76</u>

Bank Balance **\$3,184.83**TOTAL FUNDS AVAILABLE FOR 2007 **\$5,433.59**

*see current issue with the City of Little Rock below:

"Ms. Ivey –

I have submitted your request to have you reimbursed for the total of \$251.24. this account has been depleted for 2007 until further notice due to budget financial expenses, please do not make any further expenditure for the City Beautiful unless prior approval has been given by Tony Bozynski. If you have questions or need additional information, please let me know.

*Thank you**Venita Young.*

*Administrative Assistant, Department of Planning & Development , 501-371-4562; fax 501-399-3435,
vyoung@littlerock.org."*

COMMITTEE REPORTS:

LANDSCAPE AWARDS: **Steve Homeyer;** contacted Custom Trophies about pricing and ordering this years plaques. Community Bakery can provide box lunches. Commissioner will take everyone's order via email and have the bill sent directly to the City of Little Rock. The

sign company has made the correction to the signage and will email the changes upon completion. Commissioner Homeyer will contact Scott Carter regarding the PR for the 2007 Landscape Awards. Chair Warren can produce another award pamphlet similar to last years. Director Hurst has provided 3 long stem roses for the event in the past. Staff will provide a list and PowerPoint presentation of the possible awardees at the September CBC meeting. The election of officers and the adoption of the by-laws to commence at the September CBC meeting also.

BUSINESS CARDS: Commissioner Rebick; no report.

EYE OF THE BEHOLDER: Ann Ivey and Debra Redding; All the awards and signs have been distributed for a total of 21 certificates being mailed last month. It is an annual year around event; therefore, nominations can be taken at anytime. Commissioner Redding as a television show Master Gardener Monday, that broadcasts at noon on Channel 11. Commissioner Redding expressed her intention to visit the local nurseries about the Eye of the Beholder Award. CBC is very appreciative of Commissioner Homeyer for the distribution of the signage.

FUTURE PROJECTS:

CITY HALL REAR ENTRY GARDEN; Chair Warren and Commissioner Homeyer and Chris Keeling; They met with City Manager, Bruce Moore and Assistant City Manager, Bryan Day and other city staff regarding the garden at 10:00 this morning prior to the CBC meeting. They were both very receptive and are working with the building maintenance working out some of the logistics to move forward. City Manager Moore approved the project to proceed ahead.

I-630: Jessica Watts and city staff; no report.

Beth Carpenter, City Attorney, reported that she'd checked on any requirements to advertise for projects such as the water feature. Since all of the services are being denoted, then no bid process is necessary. The City of Little Rock has agreed to handle all of the electrical needs. Currently, the City of Little Rock is very involved in the Central High School project and thus is very busy.

Jessie Trigleth, building services manager for the City of Little Rock will be handling the bulk of the project. In the future any new projects will require a memorandum of understanding to memorialize the agreements. Chris Keeling will work with the city to work up a schematic, and will tweak the project so a decision can be made. The CBC has agreed to provide lunch and drinks. Perhaps, that too, is something that can be donated. Mulch can be donated from the parks department. Commissioner Redding will inquire about the desire for water plant use in the pond. It doesn't seem necessary since there may not be water standing in the feature at all times.

Motion: Commissioner Beneke made a motion to proceed with the water garden project.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

PR/WEBSITE: Lynn Warren; Chair Warren reported with accompanying documentation the latest statistics on the user(s) of the CBC website.

LANDSCAPE ORDINANCE: John Beneke; Commissioner Beneke didn't see the CBC pushing the issue for ordinances changes until such time that the Planning & Development Department can allocate sufficient time to the project. Commissioner Beneke recommends that

CBC set this aside until such time that Planning & Development wants to move forward on the revision of the landscape ordinance. Chair Warren inquired whether or not the CBC would be involved in the process or revision to the landscape ordinance. Mr. Dana Carney responded he would like for each CBC member to begin reviewing and giving staff feedback on changes they'd like to see this fall. Currently, the P & D department is understaffed. However, our intent is to work with the CBC when the time arises.

KLRB: Jessica Watts; Commissioner Watts is working on the KLRB meeting today; therefore, the CBC feels like her absenteeism should be excused. Ms. Carpenter, the city attorney, feels like it would constitute an excused absence; however, there currently is not a provision for absence such as this one.

GARDEN SHOW BOOTH-Ann Ivey; The CBC may check into advertising in the Gazette newspaper for \$200.00. Commissioner Beneke recommended having a real generic board to display information about the CBC.

ADOPT-A-STREET-Ann Ivey; Recently LR Wastewater & Port Authority recently volunteered to pick up two areas within the City of Little Rock.

OLD BUSINESS:

BYLAWS: City Attorney, Beth Carpenter, in section 2-262, general city code and suggests in the meetings to merely make reference to this section. Currently, it states either/or...is missing more than 3 or.....

Our recent commissioner Jan Hicks may chose to be reinstated. Basically, she was removed automatically due to absences. Voting electronically is not allowed. Section nine should be eliminated. Ms. Carpenter feels like it's best that a subcommittee be formed to review these bylaws further. Commissioner Rebick volunteered to review the bylaw changes but requests that Chair Warren submit the original bylaws for comparison. Chair Warren stated she would send Commissioner Rebick a copy.

NEW BUSINESS:

No new business

ANNOUNCEMENTS:

Litter Pickup-Saturday, September 8th
Landscape Award Presentation-October 02, Board of Directors Meeting

Adjournment: 1:12 p.m.



SEPTEMBER 2007

The City Beautiful Commission held its regular meeting Thursday, September 06, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
 John Beneke
 Steve Homeyer
 Debra Redding
 Mary Jane Rebick
 Jessica Watts
 James Vandenberg
 Ann Ivey

MEMBERS ABSENT: vacancy

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock
 Beth Blevins Carpenter, Deputy City Attorney, City of Little Rock

APPROVAL OF THE MINUTES:

Motion: Commissioner Rebick made a motion to approve the minutes with minor changes as submitted.

Second: Commissioner Vandenberg seconded the motion and it passed unanimously.

TREASURER’S REPORT: City staff noted the following per Ann Ivey:

Little Rock City Beautiful Commission
 Treasurer’s Report
 09-06-2007

Beginning Balance as of August 02, 2007		<u>\$3,184.83</u>
Credits		
Reimbursement from the City of Little Rock	\$251.24	
Interest on Account	<u>.65</u>	
Total credits	\$251.89	<u>\$3,436.72</u>
Debits		
(None)	<u>\$ 0</u>	
Total debits	\$ 0	<u>\$3,436.72</u>
Ending Bank Balance as of September 06, 2007		<u>\$3,436.72</u>

January-June 2007 Expenses Submitted But Not Received due to Clerical Error
Oxford Graphics-13 vests for Adopt-A-Street \$ 57.30

Available Funds

Annual budgeted amount from the City of Little Rock	\$2,500.00
Reimbursements received for 2007	\$ 251.24
Pending reimbursement-Oxford Graphics	\$ 57.30
City of Little Rock Budget Balance (disputed)	\$2,191.46

Bank Balance \$3,436.72

Chair Warren noted she had spoken with Ms. Gail Owens, works with the Parks & Recreation Department, she located a tremendous amount of information/data on the CBC. Chair Warren presented an old trophy that was found. Chair Warren noted that Ms. Owens had stated the CBC in the past would have an annual budget/donations from \$15,000 to \$50,000.

Chair Warren noted that she had sent a report updating Mr. Tony Bozynski with the 2007 Action Plan; including expected expenses.

COMMITTEE REPORTS: UPDATES:

Landscape Awards(Steve)-Commissioner Homeyer has the signs ready for the award presentation. There was no charge for changing(welding) the signs alignment. The Award ceremony is October 2nd at 6:00 p.m. Commissioner Homeyer will speak with Scott Carter regarding media. CBC decided not to cater this years event. All CBC members please arrive by 5:30 so a photo can be taken. An email needs to be sent to Stacy Hurst regarding the roses. We need 3, long-stemmed, dethorned with water plugs. Chair Warren volunteered to notify the award winners. It was suggested the signs be given to the recipients the night of the presentation so they can take them back to the winning site(s).

2007 Landscape Awards Winners follow:

1. Heifer International
2. Woodlands Edge Subdivision
3. Historic Arkansas Museum

Eye of the Beholder(Ann & Debra)- CBC members continue sending in your nominations. Commissioner Homeyer suggested investigating a disposable award sign that wouldn't have to be picked back up at the residents home. Commissioner Ivey inquired on ideas for trying to hit the city more thoroughly.

Future Projects

City Hall Rear Entry Garden(Lynn & Steve)- The project will begin with excavation to commence on October the 8th. The workshop is scheduled for October the 15th and is expected to last until noon. Mr. Chris Keeling has worked up a press release and will meet with Mr. Scott Carter next week. The individuals involved in its inception and installation will be mentioned in the press release.

I-630 Trees(Jessica & Christy)-no report.

PR-Website(Lynn)-no report.

Landscape Ordinance(John)- no report.

KLRB(Jessica)-Commissioner Watts recently attended the Midyear forum for KAB in Memphis Tennessee. Soon the Executive director will retire. Sponsorship and donation ideas were a hot topic. Chair Warren ask if there was anything the CBC could help with or be involved in currently.

2008 Garden Show Booth(Ann & Debra)-The CBC needs to pay \$100 fee for the booth now or the price increases to \$125 later. Commissioner Redding stated she would check into the options.

Adopt-A-Street Coordinator-Pick-up scheduled for this coming Saturday. Planning to be in attendance follow: Jessica, Steve, Ann, Lynn, and Debbie.

OLD BUSINESS:

Landscape Awards-Update/Voting(Steve)-see awardees listed above.

By-Laws-Update/Voting (Lynn, Mary Jane, and Beth)-City Attorney Beth Carpenter distributed copies of the bylaws that had been redlined and went over changes/ideas on the bylaws.

Motion: Commissioner Beneke made a motion to accept all the changes in red with alternate changes noted.

Second: Commissioner Homeyer seconded the motion and it passed unanimously.

Officer Nomination Committee-Update/Voting(Ann, Steve, Jessica, Mary Jane) –Whether or not BJ Wyrick was still our Board member was inquired. Staff responded, yes as far as we know.

The nomination committee presented the following recommendation for the 2008 slate of officers:

Chair-Lynn Warren

Co-Chair-Steve Homeyer

Treasurer-Debra Redding

Discussion regarding the current chair, Lynn Warren not being renominated to the CBC commenced. It was decided to proceed with the current nominated slate of officers with the contingency that the Co-chair would simply become Chair should Ms. Warren not be renominated to the CBC.

Motion: Commissioner Beneke made a motion to accept the current slate of officers as presented.

Second: Commissioner Vandenberg seconded the motion and it passed unanimously.

NEW BUSINESS:

Commissioner Vandenberg submitted his resignation due to overseas deployment.

ANNOUNCEMENTS:

Litter Pickup-Saturday, September 8th (meet at 8:30 am)

Friday/Saturday, September 21st-22nd-Worldfest at Macarthur Park

Monday, September 24th-NPS Visitor Center Opening (by ticket)

Tuesday, September 25th-Central High School 50th Year Anniversary Event (by ticket)

Award Presentation to BOD-Tuesday, October 2nd

Next Meeting-Thursday, October 4th

City Hall Project-Excavation: Monday, October 8th

Workshop: Monday, October 15th

Motion: Commissioner Vandenberg made a motion to adjourn.

Second: Commissioner Watts seconded the motion and it passed unanimously.

Adjournment: 1:35 p.m.



OCTOBER 2007

The City Beautiful Commission held its regular meeting Thursday, October 4th, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
John Beneke
Steve Homeyer
Ann Ivey
Mary Jane Rebick
Jessica Watts
Debra Redding

MEMBERS ABSENT: vacancy
vacancy

ALSO PRESENT: Ron Tabor, Developer representing Summit Bank
Gary Dean, Architect representing Summit Bank

Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock
Beth Blevins Carpenter, Deputy City Attorney, City of Little Rock
Jennie Cole, upcoming CBC member

INTRODUCTION OF UPCOMING NEW CBC MEMBER, JENNIE COLE

APPROVAL OF THE MINUTES:

Motion: Commissioner Rebick made a motion to approve the minutes with minor changes as submitted.

Second: Commissioner Ivey seconded the motion and it passed unanimously.

OPENING OF PUBLIC MEETING:

PRESENTATION BY CITY STAFF: CBC Case 607, 1800 N. Taylor Street, Summit Bank

Staff began the meeting regarding the C-3 zoned property at 1800/1804 N. Taylor Street which is occupied by a one-story brick commercial building. The property is located at the northwest corner of N. Taylor Street and Cantrell Road. There is paved parking on the east side of the commercial building. An existing driveway from N. Taylor Street serves as access. A paved alley is located along the west property line. The alley is used by the various businesses within the block for access.

The applicant proposes to remove the north portion of the building and remodel it as a branch bank facility. The exterior walls will be removed, but the roof structure will stay intact with the overall roofline remaining the same. The north portion of the building will become the drive-thru portion of the bank facility. The existing area of parking will be utilized with the redevelopment of the property. With the right-of-way dedication, only a one (1) foot street buffer will remain. There will be an additional 16 feet of landscaped area between the new south property line and the new sidewalk constructed along Cantrell Road. The applicant is requesting three (3) variances with the proposed redevelopment.

The landscape ordinance requires minimum 6 foot-9 inch street landscape strip along Cantrell Road and N. Taylor Street sides of the parking area. As noted previously, the additional right-of-way dedication along Cantrell Road, will reduce the street buffer to one (1) foot along the south side of the parking area. The applicant is proposing the required perimeter landscaping material along this area; however, it all is located within the public-right-of-way. A franchise agreement must be obtained for this landscaping to be located within this area.

The applicant recently agreed at the Board of Adjustment meeting to relocate a sidewalk into the public right-of-way thus eliminating the need for a landscape variance on the eastern side of the property.

The landscape ordinance requires a minimum six foot nine inch (6'-9") wide perimeter landscaping strip along the northern perimeter of the property. Currently, a portion of the site drops below this minimal amount along the western portion of the property to accommodate the drive-thru facilities. However, the overall average amount of green space along this property line exceeds the amount required.

Staff is supportive of the requested variances associated with the proposed redevelopment of the property as a branch bank facility. The overall building and parking foot prints on the property will remain relatively the same. The need for one of the variances is an issue based on the fact that additional right-of-way dedication is required along Cantrell Road. Without the right-of-way dedication, a variance would not be needed along this southern property line. The variance being requested along the northern property line exceeds the overall average amount of green space required by ordinance thus improving the overall existing conditions on the site. Staff believes the applicant has proposed a nice redevelopment plan for the property which should have no adverse impact on the adjacent properties or the general area. Staff is in support of the requested variances in association with the redevelopment of this site.

APPLICANTS COMMENTS:

Ron Tabor, Developer representing the bank wanted the public record to note that Barbara Nolan owns the property and that it is currently in a trust. Documentation of this new information was provided to city staff. Mr. Ron Tabor, explained the plan submitted was somewhat misleading and the intention was to relocate some of the trees not to eliminate them. Chair Lynn Warren inquired what the tree types were in the location in question. Commissioner John Beneke noted the intent of the ordinance was to screen parking lot areas; thus by the shifting trees, it negates the intent. Screening of automobiles is of importance; signage being secondary. Commissioner Jessica Watts noted that it appears the new location of the trees will actually screen more due to the actual line of sight headed west on Cantrell Road. Commissioner Mary Rebick agreed. Mr. Ron Tabor noted that the intention of the signage was for the repetition factor for business not for an impromptu decision to visit this location. Mr. Ron Tabor noted that he was on the task force for the ordinance and understood the intent; however, that this small signage functioned

more as the banks “own little billboard”. Staff noted the ordinance currently required that no more than 100 foot of separation can exist between trees. All of the current proposed locations being discussed for the trees met this minimum requirement. Mr. Gary Dean noted that they would work with city staff on exact locations of the trees.

COMMENTS FROM OTHER INTERESTED PARTIES:

None

CALL FOR A MOTION:

Motion: Commissioner Beneke made a motion to accept the original landscape submittal as reviewed by city staff and to be adjusted per allowance in the landscape ordinance .

Second: Commissioner Ivey seconded the motion.

Amendment: Chair Warren amended the motion that a minimum of 2 trees must be located along Cantrell Road.

Second: Commissioner Homeyer seconded the motion with the amendment. The motion passed unanimously.

TREASURER’S REPORT: Per Ann Ivey, Treasurer:

Little Rock City Beautiful Commission
Treasurer’s Report
10-04-2007

Beginning Balance as of September 06, 2007		<u>\$3,436.72</u>
Credits		
Office Depot-refund on printer ribbon	\$16.65	
<u>Interest on Account</u>	<u>.80</u>	
Total credits	\$17.45	<u>\$3,454.17</u>
Debits		
<u>Reimbursement to Debra Redding EOB mailing envelopes</u>	<u>\$ 7.84</u>	<u>\$3,446.33</u>
Total debits	\$ 7.84	<u>\$3,446.33</u>
Ending Bank Balance as of October 04, 2007		\$3,446.33

Commissioner Ivey noted that when she began working with the CBC in 2000 that the beginning balance in the account was \$183.00.

COMMITTEE REPORTS: UPDATES:

Landscape Awards(Steve)-Chair Warren noted how well the 2007 Landscape Awards ceremony functioned. The signs and the plaques looked great. Chair Warren sent a thank you note to Vice-Mayor, Stacy Hurst for the roses. Ms. Hurst, responded good job and sorry she was out-of-town. Chair Warren has already changed the 2008 nomination form and it’s located on the webpage. The 2007 event flyer is also online. Scott Carter composed a press release in regards to the landscape awards and took photos of the event.

Eye of the Beholder(Ann & Debra)- There have been a total of 24 new Eye Awards sent out recently. Any additional signage can be stored in the Planning & Development Department. Commissioner Ivey will get an archived list of award winners to Debra.

Future Projects

City Hall Rear Entry Garden(Lynn & Steve)- The water feature is on schedule. Commissioner Homeyer is providing the stone and the manpower for all the rock work and irrigation system. The date is schedule for Monday, October the 15th. Sometime in early November the CBC will schedule a ribbon cutting for the water feature. The CBC will provide lunch for the workers that day; either pizza or subway. Chair Warren plans to attempt to have lunch donated from someone and will works towards it. City of Little Rock Parks is working on a Phase 2 for the project. Options for planting the area were discussed. Commissioner Homeyer noted that he would bring ice chests with ice for beverages on the work day.

I-630 Trees(Jessica & Christy)-no report.

Chair Warren noted that recently the Mayor stated that he'd like to hear more about the median tree project and may try to attend a CBC meeting soon.

PR-Website(Lynn)-Chair Warren noted the Website was doing great.

Landscape Ordinance(John)- Chair Warren asked all the commissioners review the landscape ordinance online and have all their comments/suggestions to Commissioner Beneke by December the 1st. Commissioner Beneke will then compile the data to present to the CBC for a formal review. The CBC can then vote on one consensus document of recommendations and present it to the Planning & Development Department.

KLRB(Jessica)-Commissioner Watts recently inquired on the likelihood of the CBC donating monies to the KLRB Commission. Although, the request wasn't granted; Commissioner Watts has been ask to request a donation again especially since this new KLRB commission was formed due to a task force/request of the CBC for its inception. The City cannot legally donate to non-profit organizations.

They KLRB have an annual membership fee of \$25.00. Chair Warren, noted that currently, the CBC is paying for the required City Beautiful Commissioner that sits on the KLRB Board Committee and the CBC plans to continue this in 2008. However, if an individual CBC member felt compelled to join on their own then they are encouraged to do so.

2008 Garden Show Booth(Ann & Debra)-The CBC needs to begin considering options for things to give out at the Garden Show this year.

Adopt-A-Street Coordinator-November the 3rd is the next scheduled pick-up date. The bags, pickup tools, vests, etc. need to be better distributed in case the individual that has possession of the tools is unable to attend.

OLD BUSINESS:

By-Laws-Update/Voting (Lynn, Mary Jane, and Beth)-the new bylaws are completed and ready for mass distribution.

Chair Warren was contacted by Johnnie Chamberlin with the Arkansas Audubon Society and has requested an opportunity to be in attendance to speak to the City Beautiful Commission. Chair Warren will contact her about attending next month..

NEW BUSINESS:

No new variances at this time.

ANNOUNCEMENTS:

Litter Pickup-Saturday, November the 3rd (meet at 8:30 am)

Next Meeting-Thursday, November the 1st.

Motion: Commissioner Ivey made a motion to adjourn.

Second: Commissioner Watts seconded the motion and it passed unanimously.

Adjournment: 12:55 p.m.



NOVEMBER 2007

The City Beautiful Commission held its regular meeting Thursday, November the 1st, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren
Steve Homeyer
Jennie Cole
John Beneke
Debra Redding

MEMBERS ABSENT: Jessica Watts
Vacancy
Mary Jane Rebick
Vacancy

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock
Beth Blevins Carpenter, Deputy City Attorney, City of Little Rock
Johnnie Chamberlin, Assistant Director of Conservation, Audubon Arkansas, Heritage West

INTRODUCTION OF NEW CBC MEMBER, JENNIE COLE

APPROVAL OF THE MINUTES:

Motion: Commissioner Homeyer made a motion to approve the minutes with minor changes as submitted.

Second: Commissioner Redding seconded the motion and it passed unanimously.

OPENING OF PUBLIC MEETING:

TREASURER'S REPORT: Per Debra Redding, Treasurer:

Little Rock City Beautiful Commission
Treasurer's Report
11-01-2007

Beginning Balance as of October 4 , 2007 **\$3,446.31**

Credits

City of Little Rock reimbursement	\$307.56	
<u>Interest on Account</u>	<u>.66</u>	
Total credits	\$308.22	<u>\$3,754.53</u>

Debits

None	\$0	
Total debits	\$0	<u>\$3,754.53</u>

Ending Bank Balance as of November 01, 2007

\$3,754.53

OLD BUSINESS:**COMMITTEE REPORTS: UPDATES:**

Landscape Awards(Steve)-Awards have been put to rest for now other than a few outstanding debts to be paid. Billing can be given to Ms. Venita Young in the Planning & Development Department, she needs original receipts for payment. If/when possible have the bills sent directly to the Planning Department.

Eye of the Beholder(Ann & Debra)- There were 7 new nominations this month, bringing the total up to 31 for the year.

Future Projects

City Hall Rear Entry Garden(Lynn & Steve)- Chair Warren noted that donation was given to the CBC from Kroger, Inc. in the amount of fifteen dollars (15). This amount purchased apples, sodas, water, etc. for the installation individuals. Also, U.S. Pizza donated One hundred, nine dollars and fifty cents (109.50) worth of pizzas for the work day individuals. Vice-Chair Homeyer noted that the irrigation would not be installed until such time that the plants were in place. An email was received from the Public Relations individual, Mr. Scott Carter, inquiring about a date for the ribbon cutting. It was decided that the plants needed to be in place prior to this event. Mr. Chris Keeling, the installer of the water feature, will meet with the city regarding the warranty's and proper maintenance of the water feature soon.

There was substantial newspaper and television coverage of the event. There was a press release submitted in front of the Board the night of completion. Chair Warren inquired about signage to keep individuals off of the rock area per potential liability concerns. Beth, The City Attorney, responded that if the city feels like it's an issue they will install signage. It was noted that some/most of the rocks could be stabilized with mortar/cement. Ways to have the plants donated and installed were discussed.

I-630 Trees(Jessica & Christy)-no report. City Staff is in the process of getting maps of all the right-of-way areas for all of the city's Interstates.

PR-Website(Lynn)-The press used the website recently as a resource.

Landscape Ordinance(John)- All commissioners review the landscape ordinance if it's not clear to you then it is probably confusing to the general public. Chair Warren requested all Commissioners send to Commissioner Beneke a written document of comments for him to compile for the Commissions review. Commissioner Beneke noted he will not be composing anything in writing until he feels like he has something meaningful to communicate. Chair Warren explained that the compilation will be to generate conversation between Commissioners and be a mechanism to begin a review and changes that the CBC can then vote upon. The CBC can vote on one unanimous agreed upon document then give to the Planning & Development Department.

City Staff noted that the Director of Planning, Mr. Tony Bozynski, had been inquiring about the status of the CBC's review of the landscape ordinance.

If Commissioner Beneke is comfortable then he can present the document at the December CBC meeting and perhaps a letter to the department can be distributed at the January CBC meeting.

Guest Speaker Johnnie Chamberlin with Audubon Arkansas

Mr. Chamberlin has a degree from the University of Berkley and a Masters Degree from Duke University. Audubon has extensive information available for the general public at www.fourchecreek.org One of the largest problems that the City of Little Rock is facing is due to floatable trash which compiles in the largest waterway in the city, Fourche Creek. Some of the quantities of trash are merely due to City of Little Rock Policy. Currently, there are 4 rare species of plants in this waterway alone. Floatable trash is a problem that stems from litter, illegal dumping, the overflow of dumpsters, parking lot runoff, and city trash trucks simply losing portions of their load.

One of the solutions might be to put grates over the existing storm water catch basins. Another method includes the collection of the debris/trash at the end of the pipe via retrofits. One mechanism to finance a project such as this might be a storm water utility fee or the purchase of more street sweepers. Street sweepers remove up to 80% of street trash. Another option might be an Impact fee while also increasing the fines for those who litter. Commissioner Beneke inquired if the Audubon had done research to investigate what the top 3 polluters of the city were currently. Mr. Chamberlin replied, this information has not been gathered.

Mr. Chamberlin plans to present proposed changes to the City Board soon and would appreciate a letter of support from the CBC. Commissioner Beneke inquired whether or not the Parks and Recreational offerings have been investigated. Mr. Chamberlin noted that the 1st or 2nd day after a heavy rain the litter and water run-off make most of the areas unsafe for occupants. Commissioner noted that if the Audubon had more specific ideas/plans that the CBC could specifically support then there would be more potential for more progress on the goals set forth. Mr. Chamberlin stated he would draft something and present it to the CBC. Chair Warren recommended also speaking to the Keep Little Rock Beautiful Commission about this issue also. Chair Warren volunteered to get contact information for the KLRB to Mr. Chamberlin. With specific recommendations that are relatively affordable, the city could/would be more likely to support this effort.

KLRB(Jessica-per Lynn Warren)-Chair Warren inquired per Commissioner Watts whether or not the CBC wanted to share a booth with the KLRB Commission at the 2008 Garden Show. The dates are February 22-24 for the show. Its (\$200.00) two-hundred dollars if paid by December the 1st and increases to (\$250.00) two-hundred and fifty dollars, afterwards. The CBC decided to fill out the forms and get it sent in so the Planning & Development Department could be invoiced. The CBC noted it worked out well last year, by sharing the booth, the CBC members weren't as pressed to be present.

Motion: Commissioner Redding made a motion to proceed and process the application for the Garden Show.

Second: Commissioner Homeyer seconded the motion and it passed unanimously.

Commissioner Redding noted that each CBC member needs to begin brainstorming on handouts for the show.

Beth Carpenter, City Attorney, noted that by allowing the KLRB Commission use of the booth, indirectly the CBC is donating to the KLRB. Commissioner Beneke noted he was familiar with someone on the KLRB Commission and would discuss the option of the KLRB Commission getting a sponsor so they too, would have their own booth at the show. It was recommended that the KLRB Commission not bring their signage from last year due to its size. It consumed approximately 75% of the backdrop area and it muddled the organizations.

Chair Warren noted that Commissioner Watts has stepped down from the fundraising committee chair. Commissioner Beneke noted that more discussion was needed on this issue. Commissioner Beneke also noted that he would speak with some individuals on that board and get back with the CBC with options.

2008 Garden Show Booth(Debra)-The CBC needs to begin considering options for things to give out at the Garden Show this year.

Adopt-A-Street Coordinator-Chair Warren plans to pick up on Bowman this coming Saturday.

NEW BUSINESS:

The Mayors Luncheon is on the next CBC monthly scheduled meeting. It was decided to move the CBC meeting to the following Thursday, December the 13th, same time and location.

Motion: Commissioner Beneke made a motion to approve the 2008 CBC Calendar as is, with the exception of the May the 8th date changing to May the 1st.

Second: Commissioner Redding seconded the motion and it passed unanimously.

ANNOUNCEMENTS:

Litter Pickup-Saturday, November the 3rd (meet at 8:30 am)

Mayor's Luncheon-December the 6th at 11:30 p.m. at the LR Hilton.

Next Meeting-Thursday, December the 13th.

Motion: Commissioner Beneke made a motion to adjourn.

Second: Vice-chair Homeyer seconded the motion and it passed unanimously.

Adjournment: 1:03 p.m.



DECEMBER 2007

The City Beautiful Commission held its regular meeting Thursday, December 13th, 2007, at 11:30 a.m. in the Sister Cities Conference Room on the second floor of City Hall. Chair Lynn Warren called the meeting to order.

MEMBERS PRESENT: Lynn Warren (vacancy) John Beneke
Steve Homeyer Debra Redding
Jennie Cole Jessica Watts
Kay Tatum

MEMBERS ABSENT: Walter Jennings
Mary Jane Rebick (vacancy)

ALSO PRESENT: Christy Marvel, Plans Development Administrator, Department of Planning & Development, City of Little Rock
Beth Blevins Carpenter, Deputy City Attorney, City of Little Rock

INTRODUCTION OF NEW CBC MEMBER, KAY TATUM

Mrs. Tatum described the Master Gardeners Program briefly.

Commissioner Beneke noted that the Keep Little Rock Beautiful (KLRB) had decided to get their own booth at the LR 2008 Garden Show.

APPROVAL OF THE MINUTES:

Motion: Commissioner Beneke made a motion to approve the minutes with minor changes as submitted by city attorney.

Second: Commissioner Redding seconded the motion and it passed unanimously.

OPENING OF PUBLIC MEETING:

TREASURER'S REPORT: Per Debra Redding, Treasurer:

Little Rock City Beautiful Commission
Treasurer's Report
12-13-2007

Beginning Balance as of November 01 , 2007 **\$3,754.53**

Credits

<u>Interest on Account</u>	.85	
Total credits	\$ 0.85	<u>\$3,755.38</u>

Debits

None	\$ 0.00	
Total debits	\$0	<u>\$3,755.38</u>

Ending Bank Balance as of December 13, 2007 **\$3,755.38**

Chair Warren inquired staff about the 2008 CBC Budget. Commissioner Redding noted that she would contact Mr. Dana Carney about whether or not the CBC Budget passed.

OLD BUSINESS:

COMMITTEE REPORTS: UPDATES:

Landscape Awards(Steve)-no report.

Eye of the Beholder(Ann & Debra)- The total for the year thus far is thirty-one (31). Commissioner please begin picking up the yard signage that each of you distributed. Commissioner Redding will email Commissioner Cole the updated list of awardees.

Future Projects

City Hall Rear Entry Garden(Lynn & Steve)- Chair Warren noted that she was still working on getting donations of plants for the water garden.

I-630 Trees(Jessica & Christy)-City Staff and Chair Warren attended a Median Beautification Project per the Mayors request. It was decided that the KLRB will work on this project while the CBC can work more towards the beautification of the Interstates. These meetings will commence around February 2008. Updates can be given as needed. Also, note worthy was the obvious confusion of the differences in the City Beautiful Commission and Keep Little Rock Beautiful Commission. In response to the confusion, Chair Warren composed and sent out to the various entities and the City Board denoting the differences.

PR-Website(Lynn)-maintenance of the website needs to be discussed at this years retreat.

KLRB(Jessica)-no report. Commissioner Watts wasn't able to attend. Commissioner Watts inquired if perhaps someone else on the CBC might be interested in sitting on the KLRB Commission. Commissioner Watts has to travel out of town for her job quite a bit.

2008 Garden Show Booth(Debra)-The CBC needs to continue brainstorming options for things to hand out at the Garden Show this year. Commissioner Redding also noted that she filled out the registration form and sent it to Venita Young, in the Planning & Development Department.

In the past, items at the garden show have included landscape award signs, the CBC banner, trash bags, pocket ashtrays. Ideally, it would be great if the CBC could give out trees, plants, perhaps; wildflower seeds. Also mentioned was having a complaint form box or surveys about changes/areas of concern within the City of Little Rock. It was decided that a small portion of time at the retreat could be used to investigate this topic further.

Adopt-A-Street Coordinator-no report.

Audubon Letter of Support- Mr. Johnnie Chamberlin, from the Audubon Society previously sent via email his recommendations for the content of the letter of support from the CBC. The City Attorney, Beth Carpenter, feels like the CBC can send a letter of support of the cause; however, shouldn't include technical information/data that the CBC isn't really qualified to make recommendations regarding. Chair Warren stated that she would work on a composure of such with the help of Commissioner Watts, Environmental Engineer. The letter will be sent out to all CBC members prior to its finalization.

Commissioner Chair noted a clerical mistake on the adopted 2008 CBC Calendar for the January 08th, 2009 meeting date.

Motion: Commissioner Watts made a motion to change the error in the date.

Second: Commissioner Beneke seconded the motion and it passed unanimously.

Landscape Ordinance(John)- Commissioner Beneke noted that he had received a fifteen (15) page document from Chair Warren and a document from Commissioner Cole. Chair Warren inquired about the progress of the compilation of the Commissioners comments and Commissioner Beneke noted that he had only received comments from two (2) of the Commissioners. Chair Warren inquired who on the Commission felt compelled to send in comments about the landscape ordinance. Vice-chair Homeyer and Commissioner Beneke were the only two (2) respondents. Commissioner Beneke will get Vice-chair Homeyer's comments, add his own and have something for the January CBC meeting that can then be discussed further at the 2009 CBC Annual Retreat, if needed.

NEW BUSINESS:

Chair Warren was able to compose and mail out the thank you letters recently for the Water Feature.

ANNOUNCEMENTS:

National Trails Retreat, January 15th- 18th

Litter Pickup-Saturday, January the 5th (meet at 8:30 am)

Next Meeting-Thursday, January 3rd.

2008 Retreat Date January 27th

Motion: Commissioner Beneke made a motion to adjourn.

Second: Vice-chair Homeyer seconded the motion and it passed unanimously.

Adjournment: 12:47 p.m.